



## Energy Trust of Oregon User Agreement for PowerClerk® Login

Energy Trust has executed a license agreement with Clean Power Research, LLC, the owner of PowerClerk®, an internet-based software service used for incentive application processing. Solar program trade allies or Solar Program Verifiers may complete this user agreement to receive access to PowerClerk in order to submit or track solar incentive applications.

PowerClerk® users must have unique, personal logins, and must not share their user logins with others, however you may designate a general company email address to receive PowerClerk communications.

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|---|--|
| <b>Company Name:</b>  | <input type="checkbox"/> Trade Ally<br><input type="checkbox"/> Program Verifier                           |
| <b>Authorized User</b> <i>(provide authorized representative to receive PowerClerk login credentials)</i> |  |
| Name:   | Title:   |
| User Login Email:   | Phone:   |
| Communications Email:   | <i>Email you would like to receive PowerClerk communications<br/>(This can be a general company inbox)</i> |

Subject to the terms of this User Agreement, Energy Trust will provide Company's designated Authorized Users with Logins to access the PowerClerk service. Lost passwords may be reset through the PowerClerk Login interface, as needed. Company must immediately (within 24 hours) notify Energy Trust if any Authorized User is no longer employed by Company or is otherwise no longer authorized as a User on its behalf. Information for any new User must be provided to Energy Trust in writing

**Use Requirement:** By its acceptance of login credentials from Energy Trust to access the PowerClerk system, Company agrees to use the PowerClerk system to perform Solar program work (i.e. to submit all incentive applications or complete all assigned reviews and inspections), unless otherwise specifically directed by Energy Trust.

**Maintain Security and Confidentiality:** The confidentiality requirements that Company agreed to abide by as part of its Trade Ally Contractor or Solar Program Verifier agreement with Energy Trust apply to all information entered into PowerClerk system, and such information must not be used for any purpose other than the Solar program work. Company will notify its Authorized Users of the confidential nature of the Login and password information and place the Users under covenants of security and confidentiality consistent with this agreement. Company will ensure that the Authorized Users will (i) maintain Login and Password information as confidential information, (ii) will not share the information with other employees, and (iii) will always use standard log-off procedures. Failure to log off properly could create an unprotected route into the system. Company is solely responsible for complying with the terms and conditions of this agreement and acknowledges that any violation will cause irreparable harm to Energy Trust.

**Termination:** Energy Trust reserves the right to terminate any Authorized Users' access at any time, for any reason. Access will automatically be terminated if the Company's Trade Ally Contractor or Solar Program Verifier agreement is suspended or terminated. In no event will Energy Trust be liable to Company for any damages, whether characterized as general, special, direct, indirect, punitive, consequential, or otherwise, that may arise from this User Agreement. Company indemnifies and holds Energy Trust and its directors, officers, employees, agents, representatives, and affiliates, harmless from any third party claims against the indemnified parties that result from the negligent or wrongful acts or omissions of Company's Authorized Users or its other employees including, but not limited to, the breach of this User Agreement.

**Signature:** By signing below, I certify that I have been duly authorized to sign on behalf of the Trade Ally Contractor or Solar Program Verifier named herein and the Trade Ally Contractor or Solar Program Verifier has read, understand and agree to the terms and conditions of this User Agreement.

|                    |               |
|--------------------|---------------|
| <b>Print Name:</b> | <b>Title:</b> |
| <b>Signature:</b>  | <b>Date:</b>  |