

HOME RETROFIT SPECIFICATIONS MANUAL

WINDOWS COMPLETE MEASURE CHECKLIST

All work must meet Energy Trust of Oregon specifications. **This checklist serves as a reference guide only.** Please refer to the current Specifications Manual for additional information and clarification. Specific reference sections are noted in italics.

<input type="checkbox"/>	Windows shall be installed between conditioned and unconditioned space. Windows installed between unconditioned garages and the exterior of the house are not eligible for incentives. <i>WI 1.0</i>
<input type="checkbox"/>	If window-weight cavities exist and are accessible, the weights shall be removed and the cavity shall be filled with insulation. <i>WI 1.0</i>
<input type="checkbox"/>	Windows shall operate smoothly and safely. <i>WI 1.0</i>
<input type="checkbox"/>	Screens shall be furnished with all operable windows. <i>WI 1.0</i>
<input type="checkbox"/>	Exterior wood, including frame, sash, trim, stops and sills, shall be at a minimum primed and ready for paint. <i>WI 1.0</i>
<input type="checkbox"/>	Hardware and fasteners shall be galvanized, stainless steel or other corrosion-resistant materials. <i>WI 1.0</i>
<input type="checkbox"/>	Exterior gaps of over 3/8" between the exterior siding and the window shall be covered with solid trim material. <i>WI 1.0</i>
<input type="checkbox"/>	If caulking is to be applied, exterior or interior voids over 3/8" in depth or width shall be filled with window manufacturer-approved materials, such as backer rod, nonexpanding foam or similar product, prior to caulking. <i>WI 1.0</i>
<input type="checkbox"/>	Replacement windows shall be labeled for U-Value and NFRC certified. <i>WI 1.1</i>
<input type="checkbox"/>	All caulking shall at minimum meet ASTM C920 for +/- 12.5% elasticity. Caulking shall not adhere to any backing material. <i>WI 1.2</i>
<input type="checkbox"/>	Insert windows shall be properly sized, secured and caulked. <i>WI 1.3</i>
<input type="checkbox"/>	No surface-mounted windows shall be installed if the home has wood siding. <i>WI 1.4</i>
<input type="checkbox"/>	The tops of flanged windows shall have rigid head flashing (drip caps). Use the two-to-one ratio system to determine if drip caps are required. <i>WI 1.5 and WI 1.6</i>
<input type="checkbox"/>	The tops, sides and bottom of flanged windows shall be flashed with 15 lb. felt or manufacturer-recommended flashing material. <i>WI 1.5</i>

Print Name:	Signature:	Date: