HOME RETROFIT SPECIFICATIONS MANUAL
HEAT PUMP COMPLETE MEASURE CHECKLIST

All work must meet Energy Trust of Oregon specifications. This checklist serves as a reference guide only. Please refer to the current Specifications Manual for additional information and clarification. Specific reference sections are noted in italics.

- Heat pump is clearly labeled and permanently affixed without compromising the structural integrity of the building. *IN 1.14*
- Condensate produced by the system is removed via an adequately sloped drainage system and flows to a suitable termination point. *IN 1.16*
- Line set penetrations into the building shell are sealed with caulk, foam or other compatible sealant rated for exterior use. *HP 1.2*
- Outdoor sections of line set are covered with a rigid UV-resistant covering where possible or a flexible UV-resistant covering where rigid ones are impractical. *HP 1.2*
- Outdoor unit rests on a permanent, stable, level surface and is not covered by debris or obstacles that restrict airflow. *HP 1.3*
- Programmable thermostat is installed with temperature setback capabilities. If programmed, the temperature setback is no greater than 3°F. *HP 1.1*
- Evaporators and condensers have been verified as compatible with one another according to AHRI specifications. *HP 1.0*
- System is installed in accordance with manufacturer’s specifications and jurisdictional codes. *IN 1.14*
- If system is an extended capacity heat pump, ensure the thermostat is programmed to lockout auxiliary heat. Lockout temperature should be based on balance point calculation. *HP 1.4*

Print Name: ____________________________  Signature: ____________________________  Date: ____________________________